



## QuestBridge Presentation Checklist

- **Reach out to an administrator to schedule a date and time for your presentation**
  - **High Schools:** Ask the college or guidance counselor if you can schedule a virtual information session. This can be a small classroom-sized audience that the counselor pre-selects among eligible students, or you can give a larger presentation to anyone interested including other educators. You can also contact students you may know in AP, IB, or honors courses.
  - **Community:** Reach out to community-based organizations such as after-school or mentoring programs, community organizations, religious centers, libraries, or youth groups where there are students who would be interested and eligible.
- **Prepare your QuestBridge story**
  - We encourage you to reflect on and organize notes about your QuestBridge story. It may help to talk to other Scholars about their college application process as well.
  - Consider these questions as you are drafting your story:
    - Who supported you as you navigated the college application process?
    - What were the biggest challenges that you faced in applying to college?
    - What was your thinking process in making big decisions?
    - How did you decide that your school was the “right fit” for you?
    - How was your transition between high school and the first year of college?
    - What advice would you offer a high school student going through the same process?
  - Practice sharing your story with friends or family to ensure you feel confident in your ability to convey your experiences clearly and succinctly.
  - Practice sharing your story in conjunction with the [PowerPoint presentation](#) we’ve provided and time yourself!
- **Give your virtual presentation!**
  - When speaking, look for opportunities to emphasize your own personal experiences with QuestBridge programs as it relates to the information in the presentation. This will help to make the opportunities seem more real and accessible.
  - Allow 5-10 minutes at the end of your presentation for a question and answer period.
  - Encourage students to reach out to QuestBridge at [questions@questbridge.org](mailto:questions@questbridge.org) with any questions you are unable to answer.
  - Encourage attendees to sign up for our mailing list by sending them the following link: <https://apply.questbridge.org/register/hssmailinglistform>.
- **Important things to remember**
  - Highlight your personal experiences throughout the presentation.
  - Try to remember what you were thinking and feeling when you were in high school, and tailor your presentation accordingly.
  - Wear apparel with your school's logo to the presentation. If you do not have any, business casual is appropriate.
  - You are NOT expected to know everything about QuestBridge and our programs or be an expert on the college admissions process. It is fine if you don't know the answer to every question that is asked! Please feel free to direct students to e-mail us at [questions@questbridge.org](mailto:questions@questbridge.org).