1. Create a QuestBridge account.
   - Go to apply.questbridge.org and click on “Create an account”.
   - Register with an email address you check regularly.
   - Keep your password secure.

2. Open a College Prep Scholars Program application.
   - Write down your QuestBridge ID number for easy access later.

3. Ask a teacher to write a recommendation for you.
   - Be sure to give your teacher plenty of time (we suggest at least two weeks).
   - Register your teacher on the Recommendation page of your application. If your teacher does not receive an email from QuestBridge with instructions, ask your teacher to contact us at questions@questbridge.org with your full name and QuestBridge ID number.

4. Complete the College Prep Scholars Program application.
   - The application includes an essay and short answer questions, as well as sections on academics, extracurricular activities, and your family and financial background.
   - Be sure to allow yourself enough time before the deadline to complete every section.

5. Submit your required materials.

   **Transcript**
   - Obtain a copy of your high school transcript from your school and upload it to the Academic page of your application. Unofficial transcripts will be accepted.
   - You are also required to manually enter individual courses and grades on the Academic page.

   **Standardized Test Scores**
   - If you have taken exams (PSAT, ACT Aspire, SAT, ACT, SAT Subject Tests, or AP exams), upload copies of score reports to the Testing and Honors page. Unofficial reports will be accepted.
   - Please do NOT send official test scores through the College Board or ACT.

   **School Profile (if available)**
   - Obtain a School Profile from your school counselor, then upload it to your Academic page.

6. Check the Review page.
   - This page identifies any missing information or errors throughout your application.
   - We recommend viewing this page frequently and thoroughly before you are ready to submit.

7. Submit your application.
   - We recommend submitting early to prevent last-minute technical difficulties.
   - Submit your application even if a recommendation has not yet been submitted on your behalf, and encourage your teacher to submit as soon as possible.

QUESTIONS? Visit AskQB or email questions@questbridge.org.